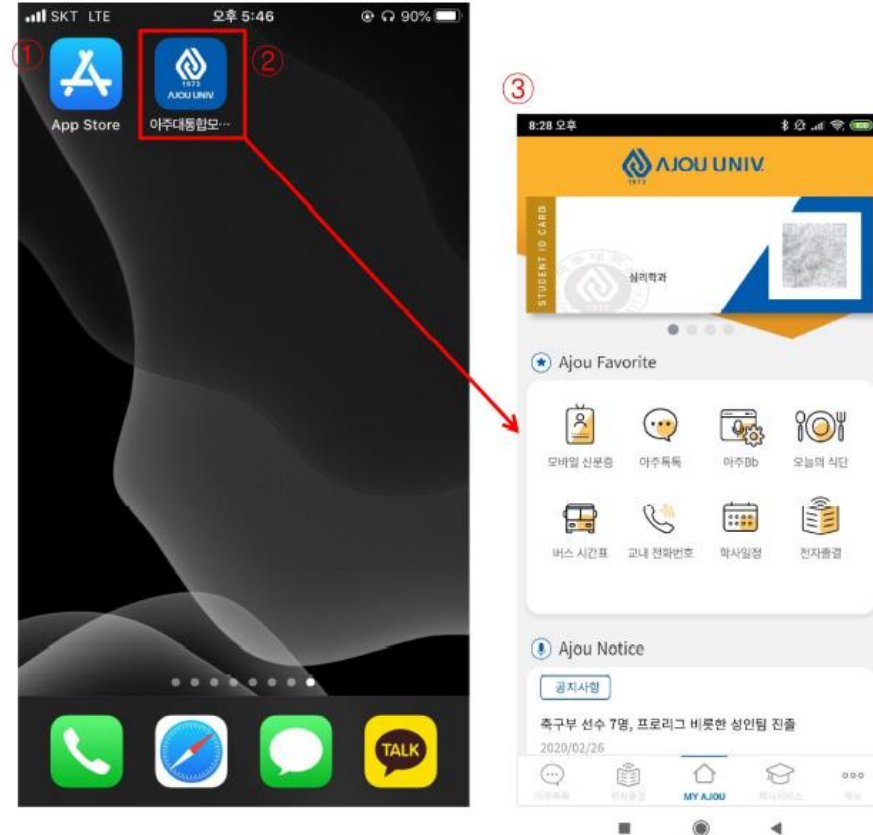




# **How to Use e-Attendance**

## How to use e-Attendance (APP)

1. Download Ajou University App (Android/iOS)
2. Click the app
3. Please turn on Bluetooth and GPS



## How to use e-Attendance (APP)

1. Click e-Attendance icon on the bottom menu bar



## How to use e-Attendance (APP)

1. Current lecture or next lecture (shows up 15 minutes before the lecture begins)
2. Status of your attendance (Click for Attendance, Attended, Late, Absent)
3. Today's lecture week and classroom information
4. Overall attendance
5. Side Menu
6. Click **here** for attendance!



## How to use e-Attendance (APP)

### 1. Click here for attendance!



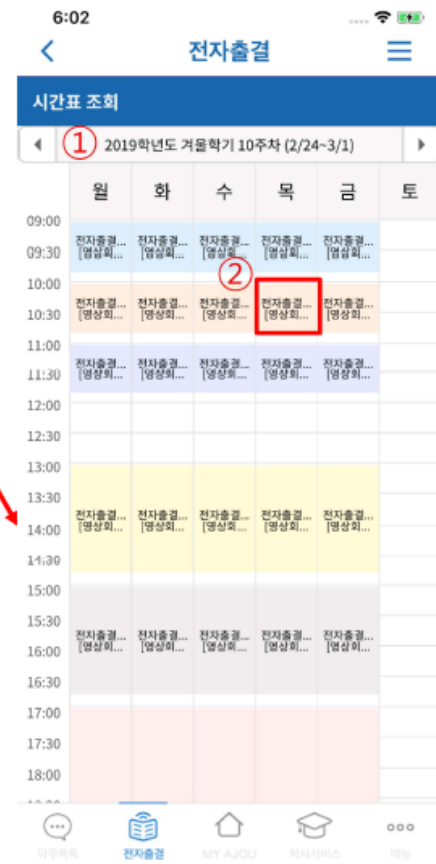
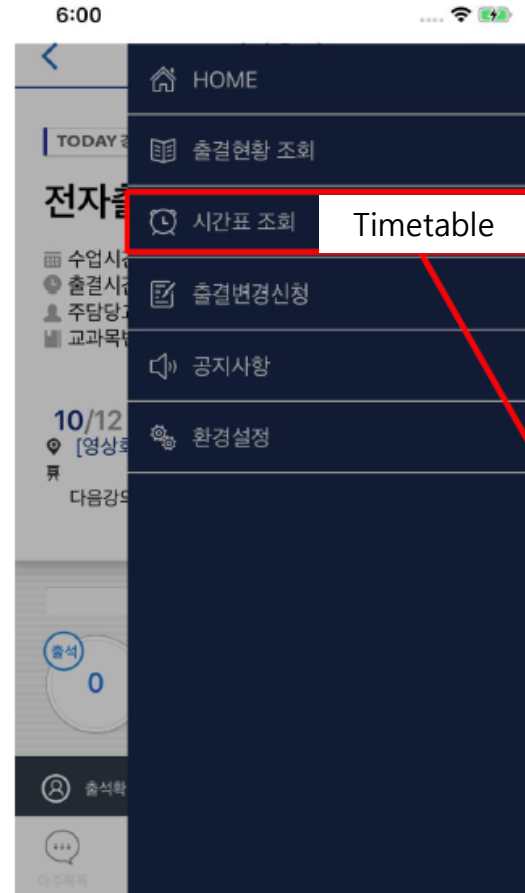
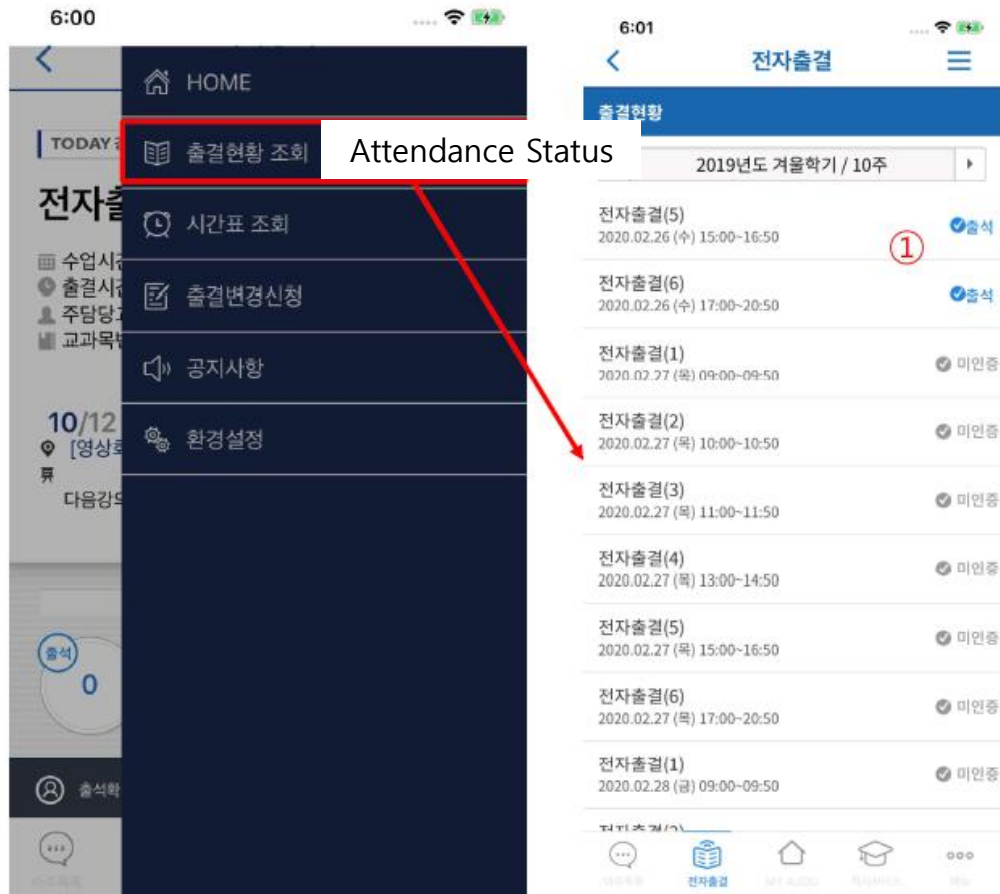
## How to use e-Attendance (APP)

1. If the professor requires to submit identification number for attendance, click the bottom button
2. Press the number professor has given to the students
3. Click for attendance!



# How to use e-Attendance (APP)

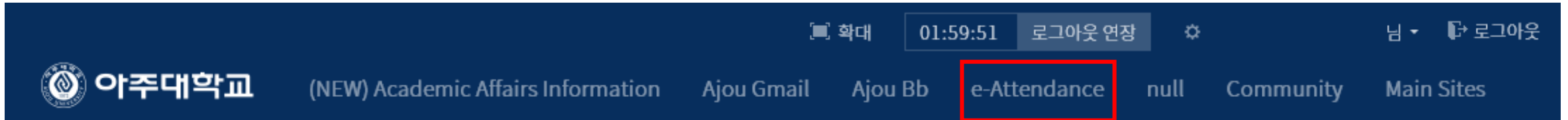
Click side menu to check your attendance status and timetable



## How to use e-Attendance (WEB)

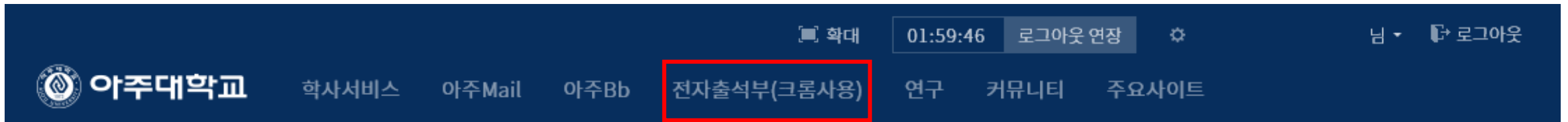
1. Log in at Ajou Portal
2. Click “e-Attendance” (Use Chrome)

### English Version



The screenshot shows the top navigation bar of the English version of the Ajou University portal. On the left is the Ajou University logo and the text '아주대학교'. To the right are several menu items: '(NEW) Academic Affairs Information', 'Ajou Gmail', 'Ajou Bb', 'e-Attendance' (highlighted with a red box), 'null', 'Community', and 'Main Sites'. At the top right, there are utility icons for '확대' (Zoom), a timer '01:59:51', '로그아웃 연장' (Logout Extension), a gear icon for settings, a user profile '님', and a '로그아웃' (Logout) button.

### Korean Version



The screenshot shows the top navigation bar of the Korean version of the Ajou University portal. On the left is the Ajou University logo and the text '아주대학교'. To the right are several menu items: '학사서비스', '아주Mail', '아주Bb', '전자출석부(크롬사용)' (highlighted with a red box), '연구', '커뮤니티', and '주요사이트'. At the top right, there are utility icons for '확대' (Zoom), a timer '01:59:46', '로그아웃 연장' (Logout Extension), a gear icon for settings, a user profile '님', and a '로그아웃' (Logout) button.



# How to use e-Attendance (WEB)

English Version



LANGUAGE

Log out

- HOME
- Search Attendance Status
- Search Timetable
- Search Class Information
- Request for Attendance Status Change
- Notice

### 2020 Fall Semester Attendance Status

1/17 Week

- Present 0 Case
- Late-In 0 Case
- Absence / U... 0 Case

### Monthly Attendance Status

Pre... 0 | Lat... 0 | Abs... 0

### Weekly Attendance Status

Pre... 0 | Lat... 0 | Abs... 0

### Today's Class

Semester	Course Code /Separated class	Course Title	Credits	Instructor	Room	Class Time	Class Status
2	Code	Course Name	3	Professor Name		Time	After Class
2	Code	Course Name	3	Professor Name		Time	After Class
2	Code	Course Name	3	Professor Name		Time	After Class
2	Code	Course Name	3	Professor Name		Time	After Class

You can view your registered courses on the main page



# How to use e-Attendance (WEB)

Korean Version



LANGUAGE ▾

로그아웃

HOME

출결현황 조회

시간표 조회

강의정보 조회

출결변경신청

출결 공지

## 2020학년도 2학기 출결 현황



출석 0건  
지각 0건  
결석/미인증 0건

## 이번달 출결 상황

출석 0 | 지각 0 | 결석 0

## 이번주 출결 상황

출석 0 | 지각 0 | 결석 0

## 오늘의 강의

학기	교과목번호/분반	교과목명	학점	주담당교수	강의실	강의시간	강의상태
2	Code	Course Name	3	Professor Name		Time	강의완료
2	Code	Course Name	3	Professor Name		Time	강의완료
2	Code	Course Name	3	Professor Name		Time	강의완료
2	Code	Course Name	3	Professor Name		Time	강의완료

# How to use e-Attendance (WEB)

1. Click “Search Attendance Status”
2. Click “My Attendance Status”

아주대학교  
AJOU UNIVERSITY

LANGUAGE

Log out

HOME

**Search Attendance Status**

Search Timetable

Search Class Information

Request for Attendance Status Change

Notice

Select Semester: 2020 Fall Semester

Search

Class Time and Location **My Attendance Status**

Course Code / Separated class	Course Title	Credits	Instructor	Room	Class Time
Code	Course Name		Professor		Time
Code	Course Name		Professor		Time
Code	Course Name		Professor		Time
Code	Course Name		Professor		Time
Code	Course Name		Professor		Time

« < 1 > »

# How to use e-Attendance (WEB)

## You can view your attendance status of every course



LANGUAGE

Log out

- HOME
- Search Attendance Status
- Search Timetable
- Search Class Information
- Request for Attendance Status Change
- Notice

### My Attendance Status

Course Title (Course Code /Separated class)	09 03 (THU)	09 07 (MON)	09 10 (THU)	09 14 (MON)	09 17 (THU)	09 21 (MON)	09 24 (THU)	09 28 (MON)	10 05 (MON)	10 08 (THU)	10 12 (MON)	10 15 (THU)	10 19 (MON)	10 22 (THU)	
Course Name	Non (_)	-	-	-	-	-	-	-	-	-	-	-	-	-	
<  >															
Course Title (Course Code /Separated class)	09 01 (TUE)	09 03 (THU)	09 08 (TUE)	09 10 (THU)	09 15 (TUE)	09 17 (THU)	09 22 (TUE)	09 24 (THU)	09 29 (TUE)	10 06 (TUE)	10 08 (THU)	10 13 (TUE)	10 15 (THU)	10 20 (TUE)	10 22 (THU)
Course Name	Non (_)	Non (_)	-	-	-	-	-	-	-	-	-	-	-	-	-
<  >															
Course Title (Course Code /Separated class)	09 03 (THU)	09 07 (MON)	09 10 (THU)	09 14 (MON)	09 17 (THU)	09 21 (MON)	09 24 (THU)	09 28 (MON)	10 05 (MON)	10 08 (THU)	10 12 (MON)	10 15 (THU)	10 19 (MON)	10 22 (THU)	
Course Name	Non (_)	-	-	-	-	-	-	-	-	-	-	-	-	-	
<  >															

# How to use e-Attendance (WEB)

1. Click “Search Attendance Status”
2. Click course of your choice



LANGUAGE

Log out

- HOME
- Search Attendance Status**
- Search Timetable
- Search Class Information
- Request for Attendance Status Change
- Notice

Select Semester: 2020 Fall Semester

Search

### Class Time and Location

My Attendance Status

Course Code /Separated class	Course Title	Credits	Instructor	Room	Class Time
Code	Course Name		Professor		Time
Code	Course Name		Professor		Time
Code	Course Name		Professor		Time
Code	Course Name		Professor		Time
Code	Course Name		Professor		Time

# How to use e-Attendance (WEB)

## You can view course details



LANGUAGE ▾



Log out

HOME

Search Attendance Status

Search Timetable

Search Class Information

Request for Attendance Status Change

Notice

### Course Name

3Credits

Code

ENG\_ROOM

Instructor

Professor

Class date

2020 Fall Semester

Time

### Current Attendance Status

Present 0 / Late-In 0 / Absent 0 / penalty 0

Week(s)/Date	Class Time	Clock-IN	Current Attendance Status
1week - 1 Sep. 01. 2020(TUE)			Unverified
1week - 2 Sep. 03. 2020(THU)			Unverified

List

# How to use e-Attendance (WEB)

Click “Search Timetable” to view your timetable for the semester

아주대학교  
AJOU UNIVERSITY

LANGUAGE

Log out

HOME

Search Attendance Status

**Search Timetable**

Search Class Information

Request for Attendance Status Change

Notice

Semester: 2020 Fall Semester University: 대학

2020 Fall Semester  
09/01 - 09/07

Period	Mon	Tue	Wed	Thu	Fri	Sat
09:00 ~ 09:30				Course Name Professor Code Time		
09:30 ~ 10:00						
10:00 ~ 10:30						
10:30 ~ 11:00	Course Name Professor Code Time	Course Name Professor Code Time		Course Name Professor Code Time		
11:00 ~ 11:30						
11:30 ~ 12:00						
12:00 ~ 12:30				Course Name Professor Code Time		
12:30 ~ 13:00						
13:00 ~ 13:30						
13:30 ~ 14:00						